

Consumer Fireworks Certificate Application Process

If you want to sell consumer fireworks at a NEW LOCATION, please use this tutorial.

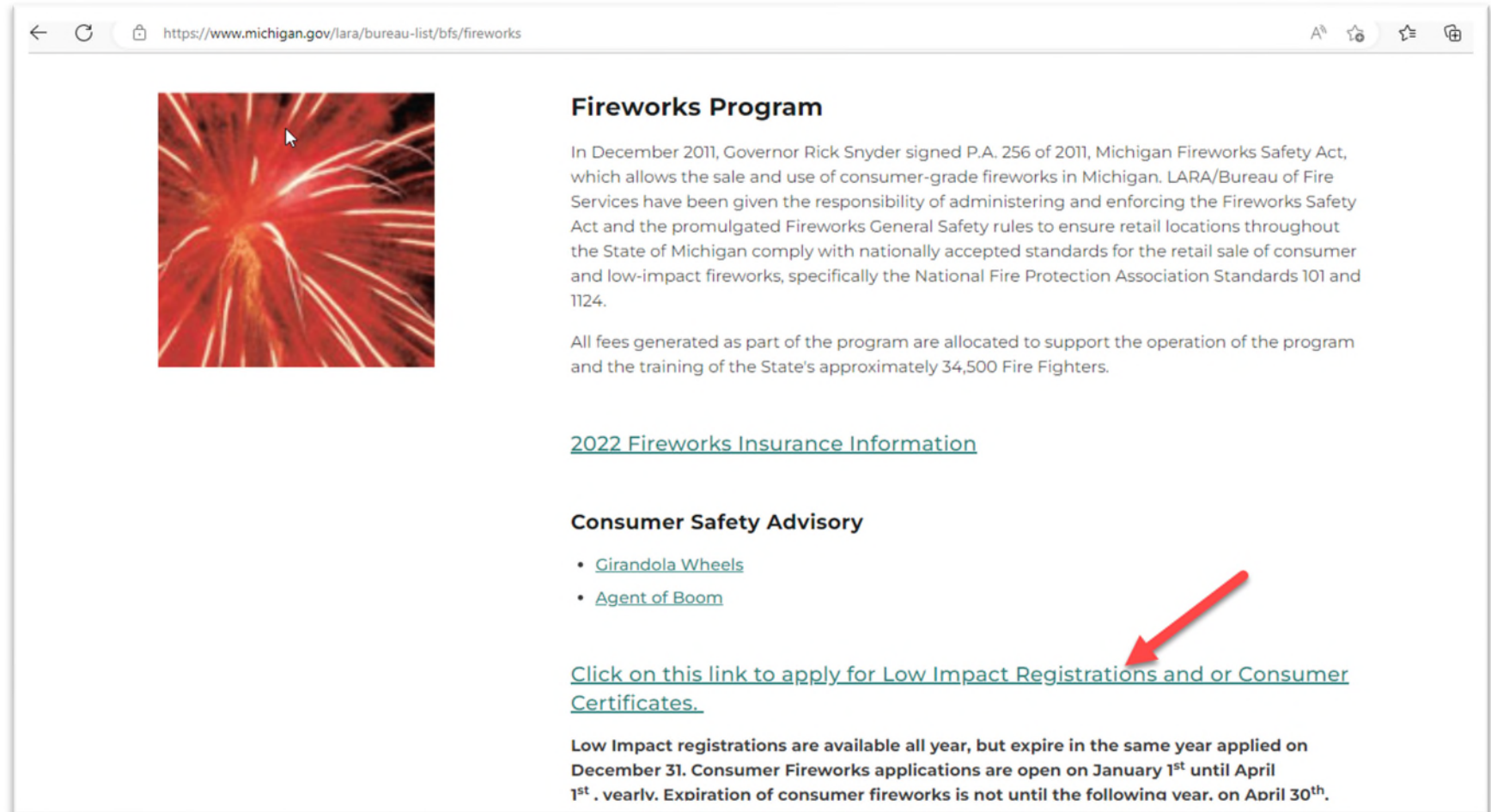
Note: Once you have a consumer certificate, you do NOT need a low impact certificate, as low impact sales are included under the consumer certificates.

Applications may be submitted January 1st – April 1st

To get started, go to:
<https://www.michigan.gov/lara/bureau-list/bfs/fireworks>

Click on the link to apply for
Consumer Certificates to
start the application.

OR [click here to go
directly to
Accela
Automation
Citizen Portal](#)



The screenshot shows a web browser window with the URL <https://www.michigan.gov/lara/bureau-list/bfs/fireworks>. The page features a large image of a red firework exploding. The main heading is "Fireworks Program". The text describes the Michigan Fireworks Safety Act of 2011 and the role of LARA/Bureau of Fire Services. It mentions that all fees generated are allocated to support the program and the training of approximately 34,500 fire fighters. There are links for "2022 Fireworks Insurance Information", "Consumer Safety Advisory" (with sub-links for "Girandola Wheels" and "Agent of Boom"), and a link to apply for Low Impact Registrations and Consumer Certificates. A red arrow points to the application link. At the bottom, it states that Low Impact registrations expire on December 31, and consumer fireworks applications are open from January 1st to April 30th of the following year.

<https://www.michigan.gov/lara/bureau-list/bfs/fireworks>

Fireworks Program

In December 2011, Governor Rick Snyder signed P.A. 256 of 2011, Michigan Fireworks Safety Act, which allows the sale and use of consumer-grade fireworks in Michigan. LARA/Bureau of Fire Services have been given the responsibility of administering and enforcing the Fireworks Safety Act and the promulgated Fireworks General Safety rules to ensure retail locations throughout the State of Michigan comply with nationally accepted standards for the retail sale of consumer and low-impact fireworks, specifically the National Fire Protection Association Standards 101 and 1124.

All fees generated as part of the program are allocated to support the operation of the program and the training of the State's approximately 34,500 Fire Fighters.

[2022 Fireworks Insurance Information](#)

Consumer Safety Advisory

- [Girandola Wheels](#)
- [Agent of Boom](#)

[Click on this link to apply for Low Impact Registrations and or Consumer Certificates.](#)

Low Impact registrations are available all year, but expire in the same year applied on December 31. Consumer Fireworks applications are open on January 1st until April 1st. Expiration of consumer fireworks is not until the following year, on April 30th.



If you do not have an Accela account, click
CREATE AN ACCOUNT
at the bottom of the page

If you already have an Accela account and you would like to create an application for a new location, go to the next slide.

A screenshot of the LARA (Licensing and Regulatory Affairs) website. The header features the LARA logo and the text "Department of Licensing and Regulatory Affairs". Below the header is a navigation bar with links: Home, Dashboard, Search, New, Express Payment, Link Existing License, and Help. A secondary navigation bar includes links for Announcements, Register for an Account, and Login. The main content area contains a list of instructions for applying for a license, renewing a license, and linking a license to an account. A search bar is located on the right side of the main content area. Below the main content area is a section for "Advanced Search" with a search bar. A notice box indicates that the browser is not supported and lists supported browsers and versions. The "Sign In" section includes fields for "USER NAME OR E-MAIL" and "PASSWORD", a "Forgot Password?" link, a "Sign In" button, and a "Remember me on this device" checkbox. At the bottom of the sign-in section, there is a link for "Not Registered? CREATE AN ACCOUNT", which is circled in red with a red arrow pointing to it.

If you have an existing Accela account,
enter your
User Name or Email
and
Password

Click: **Sign In**

Home Dashboard Search + New Express Payment Link Existing License Help

Announcements Accessibility Support Register for an Account **Login**

- To apply for a license, you must have an account. Licenses CANNOT be renewed more than 90 days prior to the license expiration date.
- If you are here to renew a license and have an address change, you must login to your account to change the address prior to renewing.
- To renew a license that is linked to your account, sign in to your account and click "My Records" and then "Renew Application".
- Click [HERE](#) to link a license to your account
- Click [HERE](#) to view all instructions/FAQs

Click the links below for instructions to

- CREATE AN ACCOUNT
- RENEW A LICENSE
- CHANGE AN ADDRESS (make address changes before submitting renewal)

If you are here to verify a license, click [HERE](#)

First Last or License #

Home BCC Licenses BCC Permits Plan Review Fire Services OLSR Service Request

Advanced Search

Sign In

USER NAME OR E-MAIL: *

PASSWORD: *

[Forgot Password?](#)

Sign In

☐ Remember me on this device

Once you are logged in, this will be what the Home screen looks like.

Click on:
Fire Services

The screenshot shows the LARA Fire Services Home screen. At the top is a navigation bar with links: Home, Dashboard, Search, New, Express Payment, Link Existing License, and Help. Below this is a secondary bar with Announcements, Logged in as: [redacted], Collections (0), Cart (0), Account Management, and Logout. The main content area contains a list of instructions for applying, renewing, and linking licenses, followed by a link to verify a license. A red arrow points to the 'Fire Services' link in the navigation bar. Below the navigation bar is a section with links: Home, BCC Licenses, BCC Permits, Plan Review, Fire Services, OLSR, and Service Request. Below this is a section with links: Dashboard, My Records, My Account, and Advanced Search. The bottom section contains two boxes: 'Saved in Cart (0)' with a 'View Cart' link, and 'My Collection (0)' with a 'View Collections' link. Both boxes indicate that there are no items in the cart or collection.

Home Dashboard Search New Express Payment Link Existing License Help

Announcements Logged in as: Collections (0) Cart (0) Account Management Logout

- To apply for a license, you must have an account. Licenses CANNOT be renewed more than 90 days prior to the license expiration date.
- If you are here to renew a license and have an address change, you must login to your account to change the address prior to renewing.
- To renew a license that is linked to your account, sign in to your account and click "My Records" and then "Renew Application".
- Click HERE to link a license to your account
- Click HERE to view all instructions/FAQs

Click the links below for instructions to

- CREATE AN ACCOUNT
- RENEW A LICENSE
- CHANGE AN ADDRESS (make address changes before submitting renewal)

If you are here to verify a license, click HERE

First Last or License #

Home BCC Licenses BCC Permits Plan Review Fire Services OLSR Service Request

Dashboard My Records My Account Advanced Search

Hello, [redacted]

Saved in Cart (0) View Cart

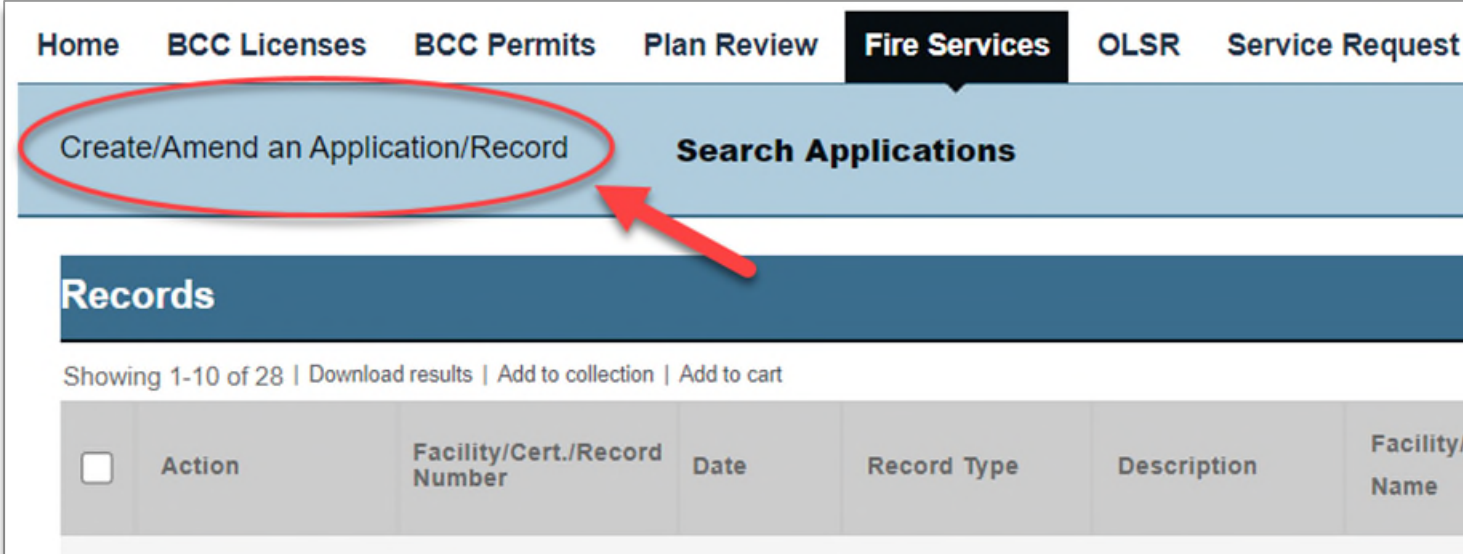
My Collection (0) View Collections

There are no items in your shopping cart right now.

You do not have any collections right now.

If you would like to create a new
consumer certificate,

Click on:
Create/Amend an Application/Record



Home BCC Licenses BCC Permits Plan Review **Fire Services** OLSR Service Request

Create/Amend an Application/Record Search Applications

Records

Showing 1-10 of 28 | Download results | Add to collection | Add to cart

<input type="checkbox"/>	Action	Facility/Cert./Record Number	Date	Record Type	Description	Facility Name
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Check the box to accept the
General Disclaimer.

Click **Continue Application**

[Home](#) [BCC Licenses](#) [BCC Permits](#) [Plan Review](#) **[Fire Services](#)** [OLSR](#) [Service Request](#)

Create/Amend an Application/Record [Search Applications](#)

Online Application

Welcome to LARA's Online Permitting System. Using this system you can submit and update information, pay fees, convenience of your home or office, 24 hours a day.

Please "Allow Pop-ups from This Site" before proceeding. You must accept the General Disclaimer below before

way be deemed to constitute legal notice to the Agency or any of its agencies, officers, employees, agents, or representatives, with respect to any existing or potential claim or cause of action against the Agency or any of its agencies, officers, employees, agents, or representatives, where notice to the Agency is required by any federal, state or local laws, rules or regulations.

☒ I have read and accepted the above terms.

Continue Application »

Select the Record Type that you would like to create by expanding the dropdown for Fireworks Consumer.

****If you are unsure on what Firework Type you should apply for, please review the next slide that explains the different types. ****

****Reminder: if you have an issued Consumers Certificate, you no longer need to register for low impact for that location/type. Low impacts are covered under consumer certificates.****

Click **Continue Application**

Home BCC Licenses BCC Permits Plan Review **Fire Services** OLSR Service Request

Create/Amend an Application/Record Search Applications

Select a Record Type

Choose one of the following available record types. For assistance or to apply for a record type not listed below please

- ▶ Aboveground Storage Tanks
- ▶ Fireworks Sales Report
- ▶ Underground Storage Tanks
- ▶ Add Facility to My Records Storage Tanks
- ▶ Release Report Underground Storage Tanks
- ▶ Fireworks Cancellation
- ▼ Fireworks Consumer
 - ☐ Consumer Certificate - Refund Request Form
 - ☐ Consumer Certificate - Transfer of Facility Type
 - ☐ Consumer Certificate - Transfer of Location
 - ☐ Consumer Certificate - Transfer of Ownership
 - ☐ Consumer Fireworks Certificate Permanent Structure
 - ☐ Consumer Fireworks Certificate Temporary Structure
- ▼ Fireworks Low Impact
 - ☐ Low Impact Registration Permanent Structure
 - ☐ Low Impact Registration Temporary Structure
- ▶ Field Services Facility Inspections
- ▶ FireServices

Continue Application »

Consumer Fireworks

Referred to as 1.4G, includes: Roman candles, bottle rockets, and other items that leave the ground.

Consumer Permanent Application:

A building or structure that is affixed to a foundation on a site that has fixed utility connections and is intended to remain on the site for more than 180 consecutive calendar days.

Consumer Temporary Application:

A movable structure that is used in the sale, display, storage, transportation, or distribution of fireworks, including, but not limited to, a tent or a stand.



Application Deadline for a
Consumer Certificate is on April 1st.

Home BCC Licenses BCC Permits Plan Review **Fire Services** OLSR Service Request

Create/Amend an Application/Record Search Applications

Consumer Fireworks Certificate Temporary Structure

1 Location Information	2 Contacts	3 Application Information	4 Plan Review Information	5 Documents	6	7	8
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Step 1: Location Information > Location

* indicates a required field

Retail Sales Location Name

* Facility/Project Name:

Step 1

Step 2

Retail Sales Address

* Street No.:

* Street Name:

Street Type:

* City:

* State:

* Zip:

County:

Township:

Clear

Step 3

Save and resume later

Continue Application »

Step 1: Location

Enter the facility or company name.

Enter the Retail Sales Address.

Click: **Continue Application**

(Note that if you must click “**Save and resume later**,” the record will be kept as a temporary (TMP) record for 24 hours, at which time it will be deleted if you have not submitted it.)

Step 2: Contacts > Contact Information

Click **Select from Account** or **Add New Contact** for both the certificate holder and site contact.

Please enter the email that you check most often, since our communication to you is primarily by email.

Click: **Continue Application** at the bottom right of the screen to advance to Step 3.

Home BCC Licenses BCC Permits Plan Review **Fire Services** OLSR Service Request

Create/Amend an Application/Record Search Applications

Consumer Fireworks Certificate Temporary Structure

1 Location Information 2 **Contacts** 3 Application Information 4 Plan Review Information 5 Documents 6 7 8

Step 2: Contacts > Contact Information

* indicates a required field.

Certificate Holder

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Select from Account **Add New Contact**

Site Contact

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Select from Account **Add New Contact**

Save and resume later

Continue Application »

Step 3: Application Information > Questions

Complete the Application Information.

Click: **Continue Application**

Application Information

APPLICATION INFORMATION

* Is the applicant a Sole Proprietorship: ☐ Yes ☐ No

What is your Federal Taxpayer Identification Number (if not applicable enter N/A): AA-1234567

* What is your current Michigan Sales Tax License Number: ?

* What is your current Michigan Sales Tax License Expiration Date: mm/dd/yyyy

* Business Name Listed on Sales Tax License:

* Name of Person Filed w/Dept. of Treasury for MI Sales Tax License (NOTE: "Person" means an individual, agent, association, charitable organization, company, limited liability company, corporation, labor organization, legal representative, partnership, unincorporated organization, or any other legal or commercial entity.) WARNING: This must be accurate in order for application to be approved.:

* Fireworks Business Name/Doing Business As:

* At what address will you be storing fireworks (street, city, zip): //

* In which city, township or village will your retail sales be located:

* What county will your retail sales be located:

* Sentenced for Felony Conviction within the preceding 5 years: ☐ Yes ☐ No

* Ever been convicted of a felony involving theft, fraud, or arson: ☐ Yes ☐ No

* Applicant attests to verification of compliance (R 29.2914) in Fireworks Safety General Rules: ?
Per Fire Safety Rule 29.2914 Consumer Fireworks shall not be sold prior to inspection unless the applicant attests to complete compliance of Section 5 of PA Act 256 of 2011, NFPA 1124 Section 7, 2006 Edition, and all Fireworks Safety General Rules.

☐ Yes ☐ No

Save and resume later

Continue Application »

Step 4: Plan Review Information > Plan Review

Complete the Plan Review Exemption Information. Make sure to answer the Yes/No questions.

Click [Here](#) for more Plan Submittal information.

Click: **Continue Application**

Home BCC Licenses BCC Permits Plan Review **Fire Services** OLSR Service Request

Create/Amend an Application/Record Search Applications

Consumer Fireworks Certificate Temporary Structure

1 2 Contacts 3 Application Information 4 **Plan Review Information** 5 Documents 6 Review 7 8

Step 4: Plan Review Information > Plan Review

* indicates a required field.

Plan Review Exemption

PLAN REVIEW EXEMPTION

* PERMANENT FACILITY- Is this a renewal application for a permanent facility that has had no changes since last year?: ☐ Yes ☐ No

* Are you exempt from submitting site plans or floor plans (see Fireworks Safety General Rules to determine this): ☐ Yes ☐ No

Previous Year Certificate:

* Have any changes occurred to the site, facility structure, or floor plan since previous certificate: ☐ Yes ☐ No

* PERMANENT FACILITY- Does this location have an approved automatic fire sprinkler system?: ☐ Yes ☐ No

* Will the fireworks on hand be under the exempt amount as per Section 7.3.1 of NFPA 1124, 2006 edition?: ☐ Yes ☐ No

* Date you intend to start selling?: MM/DD/YYYY

Save and resume later

Continue Application »

Step 5: Documents > Attachment

Click **Add** to select the documents from your files. Add attachments that are needed at this time for your application (Bond, Sales Tax License, Site Plans, Floor Plans).

After they load to 100%, click **Continue**.

Home BCC Licenses BCC Permits Plan Review **Fire Services** OLSR Service Request

Create/Amend an Application/Record Search Applications

Consumer Fireworks - Certificate Permanent Structure Renewal

1 2 3 Application Information 4 Plan Review Information 5 Documents 6 Review 7 Pay Fees 8

Step 5: Documents > Attachment

* indicates a required field.

Attachments

Attach Copy of Michigan Sales Tax License or any other necessary documents and Site Plans and Floor Plans for review when not exempt from review. Applicant must determine this using the criteria outlined in the Fireworks Safety General Rules.
Click [HERE](#) for Fireworks Plan Submittal Guideline.

The maximum file size allowed is 100 MB.
ade;adp;bat;chm;cmd;com;cpl;exe;hta;htm;html;ins;isp;jar;js;jse;lib;lnk;mdx are disallowed file types to upload.

Name	Type	Size
No records found.		

Add

Save and resume later

Step 1

File Upload

The maximum file size allowed is 100 MB.
ade;adp;bat;chm;cmd;com;cpl;exe;hta;htm;html;ins;isp;jar;js;jse;lib;lnk;mdx are disallowed file types to upload.

Proof of MI Sales Tax License.docx 100%

Continue **Add** **Remove All**

Step 2

Step 5: Documents > Attachment (Continued)

Choose the **Type** of document from the dropdown.

Enter a **Description** of the document.
Example: "Bond" or "Sales Tax License" etc.

Click: **Save**

To add multiple documents, click: **Add** and repeat the process.

When you've uploaded all necessary documents, click: **Continue Application**

Attachments

Attach Copy of Michigan Sales Tax License or any other necessary documents and Site Plans and Floor Plans for review when not exempt from review. Applicant must determine this using the criteria outlined in the Fireworks Safety General Rules.

Click [HERE](#) for Fireworks Plan Submittal Guideline.

The maximum file size allowed is 100 MB.
ade;adp;bat;chm;cmd;com;cpl;exe;hta;htm;html;ins;isp;jar;js;jse;lib;lnk;mde;mht;mhtml;msc;msp;mst;php;pif;scr;sct;shb;sys;vb;vbe;vbs;vxd;ws are disallowed file types to upload.

Name	Type	Size	Latest Update	Action
No records found.				

* Type:
Sales Tax License

Remove

File:
Proof of MI Sales Tax License.docx
100%

* Description:
Sales Tax License

Save

Add

Remove All

Save and resume later

Continue Application »



FIRE SERVICES

Step 6: Review

Review all the information for the location that you are registering. If any information is incorrect, you can click on: **Edit** and it will take you back to that section that may need to be edited

Click: **Continue Application**

The screenshot shows the "Step 6: Review" page of the LARA Fire Services application process. At the top, there is a navigation bar with links: Home, BCC Licenses, BCC Permits, Plan Review, Fire Services (highlighted), OLSR, and Service Request. Below this is a sub-header with "Create/Amend an Application/Record" and "Search Applications". A progress bar indicates the current step: 1, 2, 3, 4 Plan Review Information, 5 Documents, 6 Review (highlighted), 7 Pay Fees, and 8 Record Issuance. The main heading is "Consumer Fireworks Certificate Temporary Structure". Below the heading, there are two buttons: "Save and resume later" (yellow) and "Continue Application »" (circled in red). A message states: "Please review all information below. Click the 'Edit' buttons to make changes to sections or 'Continue Application' to move on." The form contains several sections, each with an "Edit" button highlighted by a red arrow: "Record Type" (Consumer Fireworks Certificate Temporary Structure), "Retail Sales Location Name", "Retail Sales Address", "Certificate Holder", and "Site Contact". At the bottom, there is a section for "Application Information".

Step 7: Pay Fees

If everything is correct, click: **Check Out** and you will be redirected to the CEPAS Payment site.

The fee for a permanent consumer certificate is \$1,250.00.

The fee for a temporary consumer certificate is \$1,000.00.

If you have more applications to complete, click on: **Continue Shopping** and repeat the process for the next location that you have before checking out.

The screenshot shows the 'Fire Services' section of the LARA website. The navigation bar includes 'Home', 'BCC Licenses', 'BCC Permits', 'Plan Review', 'Fire Services' (selected), 'OLSR', and 'Service Request'. Below the navigation bar, there are two main options: 'Create/Amend an Application/Record' and 'Search Applications'. The 'Create/Amend an Application/Record' section is active, showing a progress bar with steps 1 through 8. Step 7, 'Pay Fees', is highlighted in yellow. Below the progress bar, the text 'Step 7: Pay Fees' is displayed, followed by a paragraph explaining that the fees are preliminary and based on the information entered. A table titled 'Application Fees' shows a single fee for 'Applicant Fee' with a quantity of 1 and an amount of \$1,000.00. Below the table, the total fees are listed as \$1,000.00, with a note that this does not include additional inspection fees. At the bottom, there are two buttons: 'Check Out »' and 'Continue Shopping »'. A red arrow points to the 'Check Out »' button, which is also circled in red.

Home BCC Licenses BCC Permits Plan Review **Fire Services** OLSR Service Request

Create/Amend an Application/Record Search Applications

Consumer Fireworks **Certificate Temporary Structure**

1 2 3 4 Plan Review Information 5 Documents 6 Review 7 Pay Fees 8 Record Issuance

Step 7: Pay Fees

Listed below are preliminary fees based upon the information you've entered. Some fees are based on the quantity of work items installed or repaired. Enter quantities where applicable. The following screen will display your total fees.

Application Fees

Fees	Qty.	Amount
Applicant Fee.	1	\$1,000.00

TOTAL FEES:: \$1,000.00
Note: This does not include additional inspection fees which may be assessed later.

Check Out » **Continue Shopping »**

(Step 7: Pay Fees – Continued)

Click:
Pay by Electronic Check
Or **Pay by Credit Card**

Click: **Next**

LARA
Department of Licensing and Regulatory Affairs

MICHIGAN.GOV
Michigan's
Official
Website

Payment Method

MI Permit Lic Plan Review

Welcome to the CEPAS Payment Module for MI Permit License Plan Review.

This process is being used as a secure means of processing online payments 24 hours a day, seven days a week.

Payment may be made using a valid Credit or Debit card (Visa, MasterCard, Discover, or American Express) or an electronic check.

In order to make a payment, please select 'Next' below.

* Indicates required field

Choose method of payment

☐ Pay by electronic check

* Account Type: Personal

☒ Pay by credit card

VISA

M

DISCOVER

Back

Next

Exit

Important Information Regarding Debit Blocks

Some financial institutions offer a service referred to as "Debit Blocking" or "Debit Filtering" to their business account owners to prevent unauthorized debits (withdrawals) posting to their accounts. If an account has a debit block or filter, any unauthorized debit transaction will be returned unpaid. Most financial institutions offer the option of authorizing certain debits by providing specific information about the transactions to be authorized.

If you have a Debit Block or Filtering service on your account you must access your Debit Block or Filtering settings or contact your financial institution and have the ACH transactions identified with the Company ID **9044030366** authorized to debit your account. Failure to make these arrangements will result in your payment being returned unpaid.



FIRE SERVICES

Check Payment Screen

Depending on if you clicked on Electronic Check or Credit Card, these are the screens you will see.

Fill out all the highlighted fields and then Click: **Next**

* Indicates required field

Billing Address

☐ Use Business Name

*First Name:

M.I.:

*Last Name:

Street Line 1:

Street Line 2:

City:

State:

Select State

Zip:

Country:

UNITED STATES

Phone:

*E-Mail:

Payment Details

*Payment Amount: 1250.00 USD

Payment Date:

01/23/2023

Your account will be debited in 1 to 3 days from the date identified. If your payment date falls on a non-banking day your payment will be executed on the next available banking day. Current date payments received after 9:59 PM ET will be executed on the next valid banking day.

Payment Method

*Name On Account:

*Account Number:

[What's This?](#)

*Re-Type Account Number:

*Routing Number:

[What's This?](#)

*Account Type:

☒ Checking ☐ Savings

OR

Back

Next

Exit

Credit Card Payment Screen

* Indicates required field

Billing Address

☐ Use Business Name

*First Name:

M.I.:

*Last Name:

Street Line 1:

Street Line 2:

City:

State:

Select State

Zip:

Country:

UNITED STATES

Phone:

*E-Mail:

Payment Details

*Payment Amount: 1250.00 USD

Payment Method

*Name on Card:

*Card Number:

*Expiration Date:

* Month

* Year

*Card Verification Value(CVV2):

[What's This?](#)

Back

Next

Exit

Click: **Pay Now**

(Note that the most common reason for a “**failed verification**” is because the zip code does not match what is on file with the cardholder’s card company. Please verify that information with your card company if needed.)

Payment Review

MI Permit Lic Plan Review

To confirm your payment information, click on "Pay Now" in the box below.

If you have entered a valid email address, a confirmation email will be received from noreply@fiserv.com.

Address

Billing Address:

Payment Method

VISA

Payment Amount

Amount: 1000.00 USD

Total: 1000.00 USD

Back

Pay Now

Exit

Once you have paid, you will be directed to a Receipt page that will state that your submittal has been successfully received.

Scroll to the bottom of the page and see the certificate number that you have been given. You will upload any new documents needed to that number.

Our office has 30 days to review your application. We will notify you of any changes needed by email.

[Home](#) [BCC Licenses](#) [BCC Permits](#) [Plan Review](#) [Fire Services](#) [OLSR](#) [Service Request](#)

Advanced Search

1 Review

2 Record Issuance

Receipt

Your submittal has been successfully received.

Print Plan Review Summary/Invoice

123 MADISON ST, DEWITT MI 48820

CT00186

View Summary

Print Plan Review Summary/Invoice

If you have any questions or concerns, please
do not hesitate to contact us at:

fireworks@michigan.gov

Thank You!